MELODIE MILLER

720.281.4557
Boulder, Colorado
melodie.miller@colorado.edu
www.melodiemiller.com

SKILLS

Professional Proficiency | Software Applications

- Writing, interviewing, researching and editing subject-specific journalism
- Thesis, claims and supporting argument and opinion writing
- Adobe Suite including Illustrator, Premiere, Audition, Photoshop, Acrobat
- Soundcloud, Glean Recording Software
- Wordpress and Web.com including website design and blog posting
- Vixia HF G70-64, Sony 17 RX10iv, Shotgun, Lavalier and Boom Microphones
- Zoom H5, H6 Recorder
- Microsoft Office, Google Suite

EXPERIENCE

CU Independent | Reporter
University of Colorado, Boulder

- Arts, Entertainment, News Staff Reporters

JAN 2024-PRESENT
BOULDER, CO

Writing Center Tutor | CU Writing Center
University of Colorado, Boulder

- Editing essay organization, sentence structure and grammar
- Analyzing higher-and lower-level writing concerns
- Guiding writers at various skill levels in planning and organization
- Teaching students essay thesis writing concept, organization and logic
- Tutoring writers across multiple academic levels-first year to P.hD. levels
- Equipping writers with strong, portable, self-editing skills

2021 - 2023
MORGAN HILL, CA

Senior Product Developer | Apparel Production Engineer
Specialized Bicycle Components | www.specialized.com

- Domestic and International written and verbal technical communication
- 20-25 hours/week email editing ESL peers in SE Asia
- Commercialized 50 premiere cycling apparel styles

1998 - PRESENT
BOULDER, CO

Apparel Design | Engineering | Production | Project Management
Melodie Miller Design | www.melodiemiller.com

- 27 years commercializing athletic apparel for international brands
- 10-15 hours/week email communication with ESL peers in SE Asia
- Tutoring apparel technicians in Adobe Illustrator, Photoshop, MS Excel
- 27 years working in SE Asia and Europe with apparel technicians
- Domestic and International written and verbal technical communication
- List of Clients

1990 - 1998
SEATTLE, WA

Head Apparel Designer
Recreational Equipment, Incorporated | www.rei.com

- Managed $20 million annual apparel design budget (retail sales)
- Collaborated with a 20-person buying team
- Managed $1 million staff budget: managed 8 apparel technicians
- Managed mediation with domestic and international mills and factories

EDUCATION

2024 – 2027
BOULDER, CO

History | Department of History | Journalism Minor | CMCI
University of Colorado, Boulder | https://www.cu.edu/

- Study Abroad – Annecy, France | Institut Français des Alpes Annecy

2018 - 2021
BOULDER, CO

English Literature (BA), Classic Civilizations (BA)
University of Colorado, Boulder | https://www.cu.edu/

- Written and verbal expertise at multiple professional levels
- Completed dual BA degrees with a 3.8 GPA